

Albany Equestrian Centre

GROUND & DATES ALLOCATIONS – AFFILIATED CLUBS

Purpose:

To provide equitable usage of the grounds for all A.E.C. Affiliated Clubs, acknowledging there are five Affiliated Clubs and the AEC itself conducting events, competitions, rallies, clinics and training on the grounds.

Date Meeting:

In October each year, all Affiliated Clubs are required to submit proposed dates on which they wish to use the grounds or sections of the grounds for the following year.

A secondary dates meeting will be held (if necessary) in January to finalise these allocations.

Priority Date:

Each Affiliated Club will be allocated one priority weekend/day per month on which such Club will have exclusive use of the grounds.

Clash of Nominated Priority Dates:

Where Clubs nominate the same priority weekend/day as their priority date for the month, these Clubs will be required to meet and discuss options with the aim of arriving at a mutually acceptable decision which will meet the needs of these Clubs.

Where such a decision cannot be reached, the AEC Management Committee will make the final determination

Other Bookings:

Following the allocation of priority dates, other bookings will then be allocated, with the Clubs being requested to nominate the area/s requested. In this way, it may be possible to allocate different sections of the grounds where the usage does not conflict, eg clinic in the sand arena, and usage of the cross-country course.

However, where there is a clash in the dates and/or sections applied, the Clubs will be required to meet and discuss options with the aim of arriving at a mutually acceptable decision which will meet the needs of these Clubs.

Where such a decision cannot be reached, the AEC Management Committee will make the final determination.

Other Usage When Grounds Booked to Another Club:

Where a Club wishes to use a section of the grounds while the use has been allocated to another affiliated Club, such usage needs to be approved by the Club allocated the grounds prior to any booking taking place.

The final approval rests with the Club already allocated the use of the grounds, although such approval shall not be unreasonably withheld.

Visiting Instructors/Coaches:

Bookings are only made for a visiting coach/instructor following their confirmation of their availability.

Co-hosting Events:

Refer A.E.C. Policies & Guidelines.

Casual Ground Usage (Members):

Refer A.E.C. Policies & Guidelines.

Record of Amendments

Version	Date	Details of Changes	Comments
1.0	7 March 2019	Original document	Adopted by Management Committee